**DATE:** August 29<sup>th</sup>, 2023

**TO:** 911 Emergency Response Advisory Committee

**FROM:** Jenn Felter, Communications Supervisor, Washoe County 775/333-7017,

ifelter@washoecounty.us

THROUGH: Sheriff Darin Balaam, Washoe County Sheriff's Office

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FOR WASHOE COUNTY

SHERIFF'S OFFICE COMMUNICATIONS PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for three (3) Communications personnel from Washoe County Sheriff's Office Communications to attend Hexagon Public Safety User Group (HPSUP) conference, November 6<sup>th</sup> through November 9<sup>th</sup> 2023 – Dallas, Texas, not to exceed a reimbursement amount of \$11,000.00 for travel, registration, seminars,

lodging, and meetings.

#### **SUMMARY**

# PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS:

A review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement for three (3) Communications personnel from Washoe County Sheriff's Office Communications to attend Hexagon Public Safety User Group (HPSUP) conference, November 6<sup>th</sup> through November 9<sup>th</sup>, 2023 – Dallas, Texas, not to exceed a reimbursement amount of \$11,000.00.

NRS APPLICABLE: NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

#### STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications.

#### PREVIOUS ACTION BACKGROUND

Annually requests are made for funding from each PSAP to fund/reimburse individuals from the three (3) primary PSAP's to attend varies conferences. This conference will provide critical training on 911 technology operations, policies and education issues.

#### **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

HPSUP registration is \$599.00 per person, airfare is approximately \$750.00 per person round trip, car rental is approximately \$500.00 for <u>one traveler</u>, lodging is approximately \$1,200.00 (estimated as taxes, resort fees, and other fees not included) for both travelers, and per diem/meals is approximately \$330.00 per person, for an approximate total per person of \$3400.00.

#### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for the reimbursement costs associated with attending the HPSUP 2023 conference not to exceed \$11,000 total for Washoe County Communications PSAP.

#### **POSSIBLE MOTION**

Move to approve the recommendation to fund HPSUP 2023 conference in Dallas, Texas not to exceed \$11,000.

Includes all conference sessions except for Nov 6th paid training.

- ✓ No Service Fees

Register Now!



Includes all conference sessions except for Nov 6th paid training.

- ✓ No Service Fees

After 8/1/23



Start Over

# Hexagon Public Safety Users Group Conference 2023

November 5, 2023 - November 10, 2023

(1) Guest Information

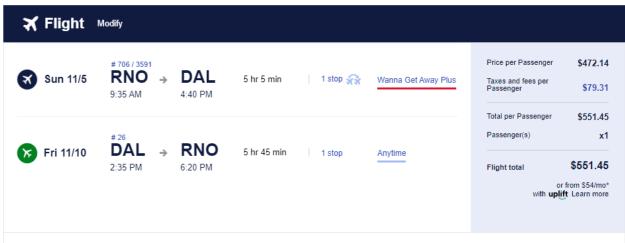
Ki D I			
King Bed			
umber of adults in this room: 1	Number of children: 0		
	Arrival Date	Departure Date	
	11/5/23	11/10/23	
	Prefix		
	*First Name	Middle Initial	
	Jenn		
	*Last Name	Suffix	
	Felter		
	Organization	Position/Title	
	Washoe County Sheriff's Office	Communications Center Manager	
	*Email	*Confirm Email	
	jfelter@washoecounty.gov	jfelter@washoecounty.gov	

2 Payment Information

Check-in		Sun, Nov 5, 2023
Checkout		Fri, Nov 10, 2023
Rooms		1
Guests per room		1
HILTON DALLAS/PLAN	O GRANITE PARI	<
1 KING BED 1 adult, 5 nights Change rooms		USD 1,015.00
Subtotal		USD 1,015.00
TAXES & FEES		
Room Tax (13.53% per night)		USD 137.33
Grand Total  Edit reservation		USD 1,152.33
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Don't forget to

#### **Possible Flight**



#### Helpful Information:

- Starting July 1, 2023 (12:00 a.m. CT), for Wanna Get Away® or Wanna Get Away Plus™ reward travel reservations (booked with points): If you do not
  cancel your reservation at least 10 minutes before the flight's original scheduled departure time, any points used for booking will be forfeited, along
  with any taxes and fees associated with your reward travel reservation. For Anytime or Business Select® reward travel reservations: the points used
  for booking will be redeposited to the purchaser's Rapid Rewards® account, and any taxes and fees associated with the reward travel reservation will
  be converted into a Transferable Flight Credit™ for future use.
- · Please read the fare rules associated with this purchase.
- · When booking with Rapid Rewards points, your points balance may not immediately update in your account.
- REAL ID Requirement: Do you have a REAL ID? Beginning May 7, 2025, you will need a state-issued REAL ID compliant license or identification
  card, or another acceptable form of ID (such as a U.S. Passport), to fly within the United States. Visit www.tsa.gov for a list of acceptable forms of ID
  and additional information regarding REAL ID requirement.

### 

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BAG FEE \*
SUBTOTAL
TAXES & FEES

TRIP TOTAL

\$0.00 \$472.14 \$79.31 \$**551.45** 

Show price breakdown

1st and 2nd checked bags. Weight and size limits apply. Fare difference may apply. Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited flight credits.

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